



- **Enclosures**

The following items are enclosed:

- Minutes of May COM meeting
- Financials May COM meeting
- Secretaries Manual – replace: Insurance Cover and Safety Incident Reporting
- QAPSA Fees for 2007-2008
- Letter re PA Holster Accreditation ruling
- Administrator's Action List
- Monthly correspondence list
- Sanctioned Match application form
- Queensland Police Service Newsletter (for clubs not on email)

- **Capitation Fees:** As per enclosed green document.

From these totals Pistol Australia is paid \$41.80 per adult member and QAPSA Ltd retains \$48.60 per adult member.

- **Queensland Pistol News**

Deadline for our June issue is June 8.

Editor Sharyn Petersen welcomes technical, club articles and Open results. Email can go to gapsa@in.com.au Designate as QPN for easy recognition. Deadline is strictly adhered to.

- **Member Notification Forms:** Sent in monthly helps keep our database and mailing list up to date and alleviates the problem of many 'Return to Sender' items. Your new members also get their affiliation cards promptly. Thank you to those Secretaries already doing this.
- **SHOOTING CALENDAR:** Please advise us if you're planning to hold an Open this year, or next. You can also forward the following details, so we can put your shoot in on the **Open Shoot Competition Information** page of the QPN:

Club venue and address

Events being shot

Entry fees

Camping or accommodation details

Dates and sanction number

Closing date

Other fees or details (eg dinner)

Contact & postal address details

The generic entry form can then be used accessing these details.

- **Update of Club Details:**

Thank you to those Secretaries who have returned the blue **Club Details Update Form**, with a copy of your Range Approval and Incorporation Certificate. This allows QAPSA to be informed about the matches your Club shoots, not only for general information, but also for insurance purposes. The incorporation information is simply to ascertain how many of our Clubs are not incorporated.

This also allows QAPSA to update files and contact information so we can contact Clubs quickly and easily if needed. **Clubs who have not, as yet, returned one of these forms will find the blue form in this mailout package – please return asap.**

REMEMBER: YOUR COMMITTEE MEMBERS MUST ALL BE AFFILIATED MEMBERS OF QAPSA TO RECEIVE THE DIRECTORS AND OFFICE BEARERS INSURANCE THROUGH PISTOL AUSTRALIA. This insurance has just been renewed, and Public Liability Insurance was renewed about a month ago. Some clubs have indicated that they are ineligible for the Associations Liability Insurance (D &OB) and some have arranged this through another organisation. I will get Certificates of Currency to you, along with a Claims Manual, as soon as I receive these from the brokers.

To register for the Associations Liability Insurance, clubs needed to return the yellow Club Confirmation

form. Three clubs will find this in the mailout as well.

- **Range Approvals:** Some Clubs have still not forwarded these to QAPSA. This is the only way QAPSA Ltd can know what your Club is shooting and therefore have it documented for insurance purposes.

If, for some reason, your Club does not have a Range Approval, just let QAPSA know, and the reason for this (some Clubs may use another Club's facilities eg).

- **Office Hours:**

Monday:	Closed
Tuesday, Wednesday:	8.00 am – 6.00 pm
Thursday :	8.00 am – 5.00 pm
Friday:	Closed

QAPSA Office is often open outside these hours – check with a phone call.

- **Holster Proficiency and Examiners Courses:**

Contact Ted Collins (1920 Match Coordinator and Holster Proficiency Coordinator) on 4632 7305 if you have members wishing to obtain a Holster Proficiency Card. Holster Courses can be arranged at your Club if you have no Club Examiner. If you have members wishing to become examiners contact Ted also.

- **COACHING**

As advised in the April Newsletter, Qld has a new Coaching Director: John McGlew

John's contact details: PO Box 115 Malanda Q 4885 Ph: 40965309 M: 0417760060
Email: jjmcglew@bigpond.net.au

Australian rep, Olympian and Commonwealth games shooter, Phil Adams, will conduct a coaching seminar at City of Brisbane PC on June 23-24. More advice on this later.

A 'Beginning Coaching General Principles' course is available free of charge through the Australian Sports Commission and is a 6 hour course. Go to <https://learning.ausport.gov.au> to access.

- **RANGE OFFICERS COURSES**

If you have members who wish to gain qualification as a Range Officer contact our Qld Referee Council Coordinator Joan Yet Foy on 5594 1669 or jjyf@qldnet.com.au.

A Judges Update Seminar has been booked for the weekend of 28-29 July. Coordinator Joan Yet Foy will contact all judges re this course. The course will be over 2 days and held at the QRA Meeting Room facility. Accommodation has also been booked at QRA, with SRQ Government grant funds being available to subsidise travel and accommodation for attendees.

- **RANGE OPERATORS COURSES**

Range Operators Courses are conducted through the Qld Rifle Association and Qld Police Service, with Rex Wigney and Sgt Gerry O'Connor. Clubs can contact Rex direct at QRA Office on 3398 4309.

- **CLUB VISITS:** Club Visits are continuing this year – if your Club hasn't as yet had a visit a QAPSA representative will be in contact with you very soon. QAPSA Management looks forward to visiting your Club in the future to meet on a face-to-face basis and discuss what your Club requires.

- **MEMBER PROTECTION POLICY**

Remember – the Commission for Children and Young People and Child Guardian advises that 'from January 1 2007 an employer or business regulated by the Act must have in place a **written** strategy that complies with the new regulation', and that ' This strategy must be **updated annually**'. (Info received with December newsletter)

For QAPSA Clubs it is just a matter of adopting and referring to the AISL Policy, which was forwarded with the December newsletter. QAPSA has already adopted the AISL Policy as our reference (see QAPSA website). This policy is reviewed annually by lawyers so is up-to-date and applicable.

Your Club must have a **written** policy to refer to – so keep this document on file once you have adopted it as your Club's policy – make sure it is registered in the Minutes as being adopted by your club. Similar procedure for your Risk Management Policy.

There is also information re these policies, and templates on the following websites.

www.ausport.gov.au/ethics

www.playbytherules.net.au

The Member Protection Information Officers for QAPSA Ltd are Michele Sandstrom and Sharyn Petersen. Contact details:

Michele Sandstrom	3395 1322	PO Box 306 Carina	4152
Sharyn Petersen	3395 1322	PO Box 306 Carina Q	4152

- **ASADA: Australian Sports Anti-Doping Authority**

Some useful contacts: Anti-Doping hotline: 1800 020 506 Website: www.asada.gov.au

Email: asada@asada.gov.au

The latest handbooks are available, as well as a 'Pure Performance in Sport DVD'.

QAPSA has adopted AISL's Anti-Doping Policy. Find out more about this policy at www.ausshootingorg/Antidoping

- **Grant Applications:**

Does your Club have a successful grant application it would like to share? If your Club does have a successful submission you are happy to have on file here at QAPSA, for distribution to other Clubs when needed, it would be greatly appreciated. Thank you to Bundaberg, and Bowen's is on the way.

- **GOVERNMENT GRANTS:** Guidelines and application forms available at: www.sportrec.qld.gov.au or telephone 4615 3676 (Jim Grassick).

Once you have details of your project organised, contact QAPSA with details of your project and we will write a Letter of Support to go with your submission.

- **JUNIOR DEVELOPMENT COORDINATOR:**

Does your Club have someone who is a great organiser and coordinator, and has some time to spare? Our State organisation is in need of a **Junior Development Coordinator**- if you know of someone who is interested contact the office.

- **RENEWAL OF SHOOTING CLUB PERMIT:** Many Clubs are going through the process of renewing their Shooting Club Permit. For this you will require a letter from QAPSA to state your affiliation and insurance status – contact the office if your club is renewing and needs a letter.

-
- ❖ ***The Weapons Act is under review at the moment, a draft will then be forwarded to stakeholders for comment and negotiation.***

If you are wanting to check out the current Act (Weapons Act 1990 or Weapons Regulations 1996) go to: legislation.qld.gov.au. Go to 'Search' and then select Weapons Act 1990 or Weapons Regulations 1996. These can be printed out in full.

The website for Qld Police is: www.police.qld.gov.au Forms can be downloaded and current fees are advertised.

- **Revised WSC comes into effect in June: Course No. 30655**
- **PLEASE NOTE: REMINDER TO ALL CLUB MEMBERS, EXECUTIVE MEMBERS AND WSC TRAINERS: YOUR CLUB'S RANGE MUST ONLY BE USED FOR THOSE MATCHES AND CALIBRES FOR WHICH IT HAS BEEN APPROVED. ENSURE YOUR CLUB IS FOLLOWING THE LETTER OF THE LAW IN THE WAY IT IS CONDUCTING ITS PROGRAM, IN BOTH COMPETITIVE TARGET SHOOTING AND TRAINING PURPOSES.**
- **Proposals to WLB:**

Correct protocol is that any proposals for change should come via your Zone Delegate, to a Board Meeting. It will then be discussed and put as an Association proposal to the Queensland Shooting Association, if agreed upon. It can then go to the QPS Weapons Act Review Committee as a proposal with major backing.

QAPSA Ltd has recently put a proposal forward that interstate Range Officers be recognised in Qld, as are licensed shooters from interstate. At the present time an interstate licenced shooter cannot act as a Range Officer on a Qld Range, according to the Weapons Act. QAPSA's submission is to go to the Weapons Act Review panel sometime soon.

- **SANCTIONING OF OPEN SHOOTS:** Remember sanctioning of Open Shoots is done by Joan Yet Foy. Forms to be returned to Joan, as QAPSA's Referee Council Coordinator, at 127 Alison Rd Carrara 4127 or fax to 55944190. An 'Application to Conduct a Sanctioned Competition' Form is enclosed for inclusion in your Secretaries Manual.
- **Pistol Australia Junior Camp:** The PATS Camp for juniors will be held from June 29 – July 8 in Brisbane. Six Qld juniors will be funded to attend the camp being run by National Coaching Director Vladimir Galiabovitch and his assistants.
- **Holster Accreditation; CHANGE!!**

This has come about through negotiations with the association's insurance brokers – to ensure that standards are consistent and monitored for all PA affiliated/insured persons throughout the association. Please refer to enclosed 'To Club Secretaries and Management Committees'.

PLEASE NOTE ALSO: Please refer to the rules for Services:

Service Match Rule 2.1 General 2.1.1 states: During the course of the competition unloaded pistols may be carried in a holster only whilst under the control of the Range Officer or Chief Range Officer.

Many clubs have added a section to their Standing Orders, stipulating that when their members' pistols are not in use they must be locked in their vehicles.

- **Affiliation Cards:** Cards for new members are now issued on a daily basis, along with our 'Membership Benefits to QAPSA Members' paperwork. Please note: the magnetic strip on the

QAPSA card holds no information at all.

- **DATE CLAIMER: ANNUAL GENERAL MEETING**

Please keep December 8-9 clear for a representative from your Club to attend the QAPSA AGM at the Belmont Complex. QAPSA funding will be available for travel, meals and accommodation for one representative from each QAPSA club (preferably a Management Committee person) to be part of the two day seminar. We are planning to have speakers from Sport and Recreation Qld, Administration, QRC, QCC, Qld Police Service and more. Our aim is to have each club represented – so plan for this now so your Club can be involved. A survey form will come out to clubs very soon to ascertain what clubs would like to have on the AGM agenda in the way of information and speakers.

- **INSURANCE UPDATE:**

Please read the updated advice (enclosed) carefully: there are a few changes, new contact person and details etc. To be inserted in your Secretaries Manual to replace the previous 'Insurance Cover' notice.

- **ADMINISTRATOR'S ACTION LIST;**

This has been enclosed for your information this month to inform clubs of the monthly activities taken care of by the Administrator.

- **CORRESPONDENCE REGISTER;**

This register has also been enclosed this month for club information on the amount of communication that comes through QAPSA Office.

A guide to acronyms you will come across in the Action List or Correspondence Register

ASADA	Australian Sports Anti-Doping Agency
ASG	Australian Shooting Games
AQTF	Australian Quality Training Framework
CISA	Communications, Information Technology and the Arts
DEST	Department of Education, Science and Training
DOB	Directors and Officebearers
GCBF	Gambling Community Benefit Fund
MPP	Member Protection Policy
NFPN	Not-for-Profit Network
RMP	Risk Management Policy
SFQ	Sports Federation Queensland
VELG	Vocational Education Learning Group

LATE NEWS: *Gold Coast PC Len Luke Open cancelled due to range improvements in progress.*

Isis Club (Childers) One Day Open: 25m Standard Pistol, 25m Pistol, 25m Centre Fire

Sunday June 3 10.00 am Contact Jim 41261839 or Larry 41263883

Remember – if you need help or information contact the Office and we will do our best to assist you and your Club.

Sharyn Petersen **Administrator**