



- **Enclosures**

**The following items are enclosed:**

Minutes of the Committee of Management Meeting: Aug 15 2007  
 Financials COM Meeting Aug 15  
 Notice of Two Day AGM Conference  
 Expression of Interest Form for 2 Day Conference  
 Preliminary Notice of AGM: December 8 2007  
 Information re Grants info books

- **Capitation Fees:** 2007-2008: Adult full year \$90.40 Junior full year: \$45.20  
 Prorata begins May 1 (half yearly fee) \$45.20 adults \$22.60 juniors

- **Queensland Pistol News**

**Deadline for our September issue is September 7.**

Editor Sharyn Petersen welcomes technical, club articles and Open results. Email to [gapsa@in.com.au](mailto:gapsa@in.com.au)  
 Designate as QPN for easy recognition. Hardcopy is also OK. **Deadline is strictly adhered to.**

- **Member Notification Forms:** Sent in monthly helps keep our database and mailing list up to date and alleviates the problem of many 'Return to Sender' items. Your new members also get their affiliation cards promptly. Thank you to those Secretaries already doing this.
- **SHOOTING CALENDAR: Are you planning your Open for next year?** If you get all the details to QAPSA Office early, information can be inserted in the Open Shoot Competition Information page of the QPN, as well as the Rolling Calendar.

**If you want your event publicised nationally you need to get your Club's Open Shoot details to QAPSA Office by December 14. This will then be passed on to the PA Bulletin for the first issue in 2008 (the only issue which has the national calendar for the year).**

The following info is needed:

Club venue and address	Dates and sanction number
Events being shot	Closing date
Entry fees	Other fees or details (eg dinner)
Camping or accommodation details	Contact & postal address details

The generic entry form can then be used accessing these details.

- **Office Hours:**

<b>Monday:</b>	<b>Closed</b>
<b>Tuesday, Wednesday:</b>	<b>8.00 am – 6.00 pm</b>
<b>Thursday:</b>	<b>8.30 am – 4.30 pm</b>
<b>Friday:</b>	<b>Closed</b>

QAPSA Office is often open outside these hours – check with a phone call. Leave a message if the Office is unattended – we often have to attend meetings and seminars – and we will get back to you as soon as possible.

- **Holster Proficiency and Examiners Courses:**

Contact Ted Collins (1920 Match Coordinator and Holster Proficiency Coordinator) on 4632 7305 if you have members wishing to obtain a Holster Proficiency Card. Holster Courses can be arranged at your Club if you have no Club Examiner. If you have members wishing to become examiners contact Ted also.

- **COACHING**

As advised previously, Qld has a new Coaching Director: John McGlew

John's contact details: PO Box 115 Malanda Q 4885 Ph: 40965309 M: 0417760060

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Email: [jjmcglew@bigpond.net.au](mailto:jjmcglew@bigpond.net.au)

A 'Beginning Coaching General Principles' course is available free of charge through the Australian Sports Commission and is a 6 hour course. Go to <https://learning.ausport.gov.au> to access.

A Coaching Seminar for International 1920 shooters, with Adrian Hunter, is in the planning stages: for Sept or Oct. More information later.

- **RANGE OFFICERS COURSES**

If you have members who wish to gain qualification as a Range Officer contact our Qld Referee Council Coordinator Joan Yet Foy on 5594 1669 or [joan.yetfoy@bigpond.com.au](mailto:joan.yetfoy@bigpond.com.au).

**Joan reports:** 'We recently held a seminar for Judges in Queensland to bring their qualifications up-to-date. I would have preferred to have all Range Officers present but this was not financially viable. Therefore the Judges are going back to the clubs in their area to hold refresher courses for the Range Officers. Upon the Range Officers attending the course their qualifications will be upgraded as current.

All qualified persons will then be applying the same rules throughout Queensland, which, unfortunately, has not been happening'.

- **RANGE OPERATORS COURSES**

Range Operators Courses are conducted through the Qld Rifle Association and Qld Police Service, with Rex Wigney and Sgt Gerry O'Connor. Clubs can contact Rex direct at QRA Office on 3398 4309.

- **CLUB VISITS:**

Club Visits are continuing. Thirty-one clubs have been visited so far. If your Club hasn't as yet had a visit a QAPSA representative will be in contact with you as time allows.

- **MEMBER PROTECTION POLICY**

**Remember** – the Commission for Children and Young People and Child Guardian has advised that all sporting bodies should have a Member Protection Policy in place by **January 1 2007**.

For QAPSA Clubs it is just a matter of adopting and referring to the AISL Policy, which was forwarded with the December 2006 newsletter. QAPSA has already adopted the AISL Policy as our reference (see QAPSA website). This policy is reviewed annually by lawyers so is up-to-date and applicable.

Your Club must have a **written** policy to refer to – so keep this document on file once you have adopted it as your Club's policy – make sure it is registered in the Minutes as being adopted by your club. Similar procedure for your Risk Management Policy.

There is also information re these policies, and templates on the following websites, so if your club does not want to adopt the AISL policy it can devise its own.

[www.ausport.gov.au/ethics](http://www.ausport.gov.au/ethics)

[www.playbytherules.net.au](http://www.playbytherules.net.au)

The early August newsletter set out some of the reasons to have a MPP in place.

**The Member Protection Information Officers for QAPSA Ltd are Michele Sandstrom and Sharyn Petersen. Contact details:**

Michele Sandstrom	3395 1322	PO Box 306 Carina	4152
Sharyn Petersen	3395 1322	PO Box 306 Carina Q	4152

- **Grant Applications:**

Guidelines and application forms for Dept of Sport & Recreation grants available at:

[www.sportrec.qld.gov.au](http://www.sportrec.qld.gov.au)

Dept of Sport and Rec Grant submissions are closed for the year, apart from the Youth Assistance Grants

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QAPSA House, Belmont Shooting Complex, 1485 Old Cleveland Road, Belmont Qld 4153

Post: PO Box 306, Carina Qld 4152 Email: [gapsa@in.com.au](mailto:gapsa@in.com.au)

Phone: 07 3395 1322 Fax: 07 3395 1344

**QAPSA Website On Line [www.qapsa.org](http://www.qapsa.org)**

Program. Gaming Commission applications are still available: Website is [www.gcbf.qld.gov.au](http://www.gcbf.qld.gov.au) Two rounds to go this year: Submissions due September 30 and December 31. Other rounds are 31 March and 30 June.

Looking through the 'Easy Grants' Newsletter the GCBF is probably the only funding avenue for sporting clubs generally. With one of the aims of the grant being 'to provide leisure activities and opportunities for Queenslanders' clubs may wish to investigate this funding avenue.

**Once you have details of your project organised, contact QAPSA with details of your project and we will write a Letter of Support to go with your submission.**

- **JUNIOR DEVELOPMENT COORDINATOR:**

Does your Club have someone who is a great organiser and coordinator, and has some time to spare? Our State organisation is in need of a **Junior Development Coordinator**- if you know of someone who is interested contact the office.

- **RENEWAL OF SHOOTING CLUB PERMIT:**

Many Clubs are going through the process of renewing their Shooting Club Permit. For this the club will require a letter from QAPSA to state your club's affiliation and insurance status – contact the office if your club is renewing and needs a letter.

- **WEAPONS ACT:**

*The Weapons Act is soon to come under review, with a panel currently being formed. Chairperson for this Panel is Mr John English, and Deputy Chair is Carolyn Male (Member for Glasshouse). QAPSA has a representative on the panel, thanks to an approach by President Michele Sandstrom. Michele has agreed to be QAPSA's representative, after being nominated for the position at the Aug 15 COM Meeting.*

*One QAPSA Club has submitted 3 ideas for inclusion in the review, to our association, and QAPSA and the QSA (Qld Shooting Association) have put in joint and separate submission ideas, which have previously been circulated through newsletters.*

*The website for Qld Police is: [www.police.qld.gov.au](http://www.police.qld.gov.au) Forms can be downloaded and current fees are advertised.*

- **Revised WSC is Course No. 30655: There has been a slight slow-down in the issuing of Statements of Attainment. As stated in the early August Newsletter the holdup is with DET. All paperwork is with DET- WLB has OK'd everything, just the final signing off is being waited on.**
- **PLEASE NOTE: REMINDER TO ALL CLUB MEMBERS, EXECUTIVE MEMBERS AND WSC TRAINERS: YOUR CLUB'S RANGE MUST ONLY BE USED FOR THOSE MATCHES AND CALIBRES FOR WHICH IT HAS BEEN APPROVED. ENSURE YOUR CLUB IS FOLLOWING THE LETTER OF THE LAW IN THE WAY IT IS CONDUCTING ITS PROGRAM, IN BOTH COMPETITIVE TARGET SHOOTING AND TRAINING PURPOSES.**
- **SANCTIONING OF OPEN SHOTS:**

Remember sanctioning of Open Shoots is done by Joan Yet Foy. Forms to be returned to Joan, as QAPSA's Referee Council Coordinator, at 127 Alison Rd Carrara 4127 or fax to 55944190. Joan has a new email address – joan.yetfoy@bigpond.com

- **Affiliation Cards:**

Cards for new members are now issued on a daily basis, on receipt of the PA Member Notification form from clubs. A 'Membership Benefits to QAPSA Members' document is also enclosed for the new member's information.

**As soon as clubs get their member notifications to the Office, we issue the cards to the new members!**

- **DATE CLAIMER: ANNUAL GENERAL MEETING**

Please keep **December 8-9** clear for a representative from your Club to attend the QAPSA AGM at the Belmont Complex. QAPSA funding will be available for travel, meals and accommodation for one representative from each QAPSA club (preferably a Management Committee person) to be part of the two day seminar. Our aim is to have each club represented – so plan for this now so your Club can be involved. Other interested members are very welcome also – at their own expense.

To date the following groups will be asked to conduct a session at the AGM:

- Range Operator Course personnel
- Qld Police Service WLB: Annual Return, forms, procedures
- ASADA (Drug Agency)
- Weapons Safety Course: Elaine Gilliver
- Administration procedures & Secretaries Manual: Sharyn Petersen
- Referee Council, Range Officer Courses: Joan Yet Foy
- Coaching Council: John McGlew
- Qld Govt: Dept of Sport & Recreation: Grant applications
- Computer programs to help your club: Bruce Favell
- Holster Proficiency information: Ted Collins
- Open Shoot Guidelines

**What else would your Club like to see on this program? Put it in writing, with a short rationale as to why it needs to be added, and we will include it in the program.**

We are also planning a Workshop/Brainstorming session on ways our state association can work with clubs to attract the younger generation into our sport, and promote our sport in general.

Think about this, and have your representative ready to bring your Club's ideas to the table in a productive and positive way.

**An Expression of Interest Form is enclosed with this Newsletter. PLEASE RETURN BY OCTOBER 1.**

- **THANK YOU!**

Thank you to all those members and club administrators who are working positively and cooperatively with the Association. We greatly appreciate your wonderful efforts and input into the association.

It is very important that we present a strong and professional front in our dealings with Government and community bodies. All our club workers are volunteers and we thank our club executives for the work they do to keep the sport viable in their area.

QAPSA Board members, coordinators, referees, coaches and team managers do all their duties in their own time – and they also like to compete occasionally! Trainers and our Training Manager also work voluntarily to put participants through the Weapons Safety Course.

The QPN setup and packaging is done voluntarily.

The Administrator's position is the only paid position in our Association, for 28 hours per week – hopefully to take some of the load off the volunteers.

Again, a huge thank you to you all – keep up the great work.

- **ALPHA MAGAZINE AD:**

Have your members purchased a copy of the August Alpha sporting magazine yet? Pistol Australia, in an initiative put forward by our President, has taken out a full page advertisement for the sport of Pistol Shooting in both the August and October issues.

The philosophy is to advertise and promote the sport in the wider community, as a sport for everyone, and to present a more positive image, in a proactive way.

- **QAPSA BROCHURE:**

The new brochure is in the formatting stage. As soon as it is completed bulk copies will be sent to each QAPSA Club. The brochure is intended to be very useful as something to give to prospective or new

members, or to distribute at promotional events or Open Days.

- **OPEN SHOOT GUIDELINES:**

Management is currently setting up a 'Guidelines to Conducting an Open Shoot' guide. The guide will be useful for clubs whether they have previously conducted an Open Shoot or not. The hope is that the guidelines will help promote consistency and some standards for these events, as well as helping clubs run an efficient, relaxing shoot.

- **WEAPONS SAFETY COURSE TRAINERS: WANTED!!**

Our Weapons Safety Course Training Manager, Elaine Gilliver is looking for more trainers out there in the Clubs. Does your club have someone who fits the bill? Preferred qualification needed: BSZ 40198 Certificate 4 in Assessment and Workplace Training  
Ring Elaine on a Monday or a Wednesday at the Office: 33951322

- **PROCEDURE FOR SUBMISSION OF OPEN SHOOT SCORES:**

Our recent Board meeting changed this procedure slightly. These are the steps for the host club to follow:

1. Have the score results and report signed off by the designated referee or QRC representative.
2. Send the signed score sheets to QAPSA Office, as hardcopy or email.

Once the score sheets are certified by the Ref on the day the club is free to forward the results to the QAPSA website, or any other media outlet they choose.

QAPSA Office will forward the score results to:

1. Qld Referee Council
2. QAPSA Classification Officer
3. QPN
4. Team Managers

This procedure to come into effect gradually this month, but to be followed definitely from September 1 2007.

- **NATIONALS 2008**

Remember – Queensland is the host state for the Pistol Australia National Championships for ISSF/PA events in 2008. The Championships will be conducted on the City of Brisbane Pistol Club, Metropolitan Pistol Club and Qld Small Bore Air range facilities on the Belmont Shooting Complex from March 15-23. Planning meetings have started – all enquiries and offers of assistance to QAPSA Office.

**ENCOURAGE YOUR CLUB MEMBERS TO BE INVOLVED IN THIS GREAT EVENT: TO EXPERIENCE A NATIONAL PISTOL CHAMPIONSHIP IN THEIR HOME STATE!  
WATCH AUSTRALIA'S TOP SHOOTERS IN ACTION – SHOOTING BESIDE THE CLUB SHOOTER.  
THIS IS THE GREAT THING ABOUT A PISTOL AUSTRALIA CHAMPS – YOU DON'T HAVE TO BE A TOP SHOOTER OR A STATE TEAM MEMBER TO COMPETE!**

Remember – if you need help or information contact the Office and we will do our best to assist you and your Club.

Sharyn Petersen     **Administrator**

**PS:**     *WSC Training Manager Elaine has made contact with DET today (Aug 23) and they have promised that the paperwork will be signed off today and be received by us early next week.*